

Southwick-Tolland Granville Regional School District- Special Education Department- Transition Planning

Timeline/Checklist

Green = led by **School**;

Yellow = led by **Family**

Student Age & Related Topic (not all are required; see each for details)	Key Person(s)	Target Population	Task(s) to be Completed/Pertinent Information	Key References	Done?
13+ (by age 14 - and all years following) General Transition Planning	School (team facilitator) Student Family	All Students with Disabilities (SWDs)	<ul style="list-style-type: none"> Student is invited to Team meeting, and meeting is now called, "...../Transition" Student attends Team meeting Student participates during Team meeting to the fullest extent possible After initial Transition Planning Form (TPF) is developed, it is annually revisited during discussion at Team meetings & updated TPF discussion and transition assessment (formal & informal) is reflected in IEP, in various locations (examples follow): o <ul style="list-style-type: none"> Vision Statement (= Box 1 of TPF; Goals/Objectives reflect Vision) Key Evaluation Summary ("Transition: ..." - include assessment information here) Present Levels of Educational Performance (PLEP) – A & B o Additional Information Current TPF is maintained with current IEP 	Transition Planning Brochure https://fcsn.org/linkcenter/wp-content/uploads/sites/25/2017/08/DESE-Brochure-1_web-sm.pdf A Family Guide to Transition Services in Massachusetts https://fcsn.org/transition_guide/english.pdf https://fcsn.org/transition_guide/spanish.pdf Transition from School to Adult Life (from MA Dept. of Elementary & Secondary Education – ESE) http://www.doe.mass.edu/sped/links/transition.html	
16+ (two years before graduation or turning 22) Chapter 688 Referral	School (team facilitator) Student Family	Students with severe disabilities that the Team feels will need services/supports after exiting SRS	<ul style="list-style-type: none"> Team discusses need for 688 referral –students are automatically eligible to be referred if they receive SSI and/or SSDI based on their own disability If appropriate, then referral form is completed – if more than one agency might be appropriate, send referral to BTP Student's SS # must be included BPS mails packet to designated agency or the BTP Agency representative is invited to all 	688 form (completed online) 688 brochure http://www.doe.mass.edu/sped/iep/688/brochure.pdf Chapter 688 (from MA Dept. of Elementary & Secondary Education – ESE) http://www.doe.mass.edu/sped/iep	

			subsequent meetings from here forward	<u>/688/</u>	
16+ (at meeting prior to turning 17) Transfer of Rights/Responsibility	School (team facilitator)	All Students with disabilities	<ul style="list-style-type: none"> Discuss Transfer of Rights/Responsibility (TOR) at Team meeting & complete required form Such discussion is noted under, "Additional Information" on IEP Information mailed home if student/family are unable to attend meeting 	Form on STGRSD letterhead Age of Majority brochure https://www.transitioncoalition.org/wp-content/uploads/2015/01/Rights-at-the-Age-of-Majority-English.pdf https://www.transitioncoalition.org/wp-content/uploads/2015/01/Rights-at-the-Age-of-Majority-Spanish.pdf Age of Majority (from MA Dept. of Elementary & Secondary Education – ESE) http://www.doe.mass.edu/sped/advisories/11_1.html	
17+ (at meeting prior to turning 18) Age of Majority	School (Team Facilitator) Student	All Students with Disabilities	<ul style="list-style-type: none"> Explain that upon turning 18, educational decision-making rights will transfer to the student, unless the Court has awarded guardianship to another individual. If student desires to either share or delegate decision-making, this must be documented. 	Form on STGRSD letterhead Age of Majority brochure https://www.transitioncoalition.org/wp-content/uploads/2015/01/Rights-at-the-Age-of-Majority-English.pdf https://www.transitioncoalition.org/wp-content/uploads/2015/01/Rights-at-the-Age-of-Majority-Spanish.pdf NCSET Parent Brief: Age of Majority https://transitioncoalition.org/wp-content/originalSiteAssets/files/documents/NCSETParent_Brief-Age_of_Majority1213302713.pdf	

				Age of Majority (from MA Dept. of Elementary & Secondary Education – ESE) http://www.doe.mass.edu/sped/advisories/11_1.html	
Upon graduation or exit from SRS Summary of Performance	Special Education Liaison/Teacher	All Students with disabilities	<ul style="list-style-type: none"> Students meet with Liaison and receive a copy of the completed Summary of Performance form. Should the student choose to disclose his/her disability after leaving school, this information can assist him/her in accessing services in post-secondary education, and in requesting accommodations in the workplace. 	Summary of Performance (SOP) form	
17+ Guardianship & Alternatives	Family	Students with disabilities – family decision	<ul style="list-style-type: none"> Family considers and discusses guardianship. If a family decides to pursue guardianship, they may complete the process on their own, or hire an attorney (this can be costly). There are other, less-restrictive alternatives to guardianship that families may wish to pursue instead. 	Hampden Probate and Family Court (50 State St., Springfield, MA 01102) MA Guardianship Association Massachusetts Guardianship Association (MGA) an Affiliate of the ...	
18 (can do younger if family so desires) Identification	Student Family	All Students with disabilities	<ul style="list-style-type: none"> All adults need a formal picture ID. The option for those without a Driver's License is a MA ID. The ID costs \$25 and needs to be renewed every 5 years. Apply at Registry of Motor Vehicles (RMV). <p>If you are 18 years of age or older, you must present the following:</p> <ul style="list-style-type: none"> Document proving date of birth Document proving signature Document proving Massachusetts residency A Social Security Number (SSN) that the RMV can verify with the U.S. Social Security Administration (SSA) as having been issued to you OR an acceptable Denial Notice from the SSA. If you present a Denial Notice, you 	Information from RMV website https://www.mass.gov/how-to/apply-for-a-massachusetts-identification-card-mass-id	

			<p>must also present proof of acceptable visa status, an I-94 (Record of Arrival and Departure), and a current non-U.S. Passport.</p> <ul style="list-style-type: none"> All documents must be originals. Photocopies will not be accepted. You must also clear a check through the National Driver Register and pay the required fees. 		
18 Registration with Selective Service System (males only)	Student Family	All male Students with disabilities	<ul style="list-style-type: none"> All 18 year old males, regardless of disability, must register with the selective service system (military draft). 	The official website http://www.sss.gov/default.htm	
18 Applying for Adult Services with State Agencies	Student Family	Students with disabilities where indicated	<ul style="list-style-type: none"> Students must re-apply for state agency services at age 18, even if he/she had been eligible for an agency's services as a child. If STGRSD has filed a 688 referral on a student, he/she should receive communication from the designated state agency. If the student/family do not respond to that communication, the student's case will be closed, and he/she will not be found eligible for adult services/assistance from that agency. Student can self-refer to request adult services from any appropriate state agency. This can occur regardless of whether or not STGRSD has filed a 688 referral on the student. Students can be found eligible for services from more than one state agency, or, in turn, might not be found eligible for services from any agency. State agency services are not guaranteed. Findings of no eligibility can be appealed. 	MA Rehabilitation Commission (MRC) https://www.mass.gov/orgs/massachusetts-rehabilitation-commission MA Dept. of Developmental Services (DDS) http://www.mass.gov/eohhs/gov/departments/dds/ MA Dept. of Mental Health (DMH) https://www.mass.gov/orgs/massachusetts-department-of-mental-health MA Commission for the Deaf & Hard of Hearing (MCDHH) http://www.mass.gov/eohhs/gov/departments/mcdhh/ MA Commission for the Blind (MCB) http://www.mass.gov/eohhs/gov/departments/mcb/	

<p>18</p> <p>Supplemental Security Income (SSI) & Social Security Disability Insurance (SSDI)</p>	<p>Student</p> <p>Family</p>	<p>Students with disabilities</p>	<ul style="list-style-type: none"> • A student may be eligible to receive SSI and/or SSDI payments based on his/her disability. • Students must re-apply for SSI at age 18, even if they had been eligible as a child. • Income and asset rules apply, among many other rules. See website resources for detailed information. 	<p>General information on benefits for persons with disabilities http://www.ssa.gov/disability/</p> <p>SSI homepage http://www.ssa.gov/ssi/</p>	
<p>18</p> <p>Subsidized Housing:</p> <p>Section 8 Project-based</p>	<p>Student</p> <p>Family</p>	<p>Students with disabilities</p>	<ul style="list-style-type: none"> • Section 8 subsidized housing assists individuals with low incomes in paying for their housing. • Vouchers are mobile, and travel with the person/tenant, for use throughout the U.S. • The voucher waiting list can be many years long. • Applying to as many lists as possible as early as possible is encouraged. • Project -based subsidized housing allows individuals with low incomes to receive rental assistance based on the unit in which they live. • Vouchers are not mobile; they remain with the housing unit itself if the person moves out. <p>o Navigating the pathway to affordable housing can be a complicated process.</p> <p>o Most communities offer frequent workshops on the subject.</p> <p>o Attending as many housing workshops as possible is encouraged, in order to gather such information .</p>	<p>MA Dept. of Housing & Community Development https://www.mass.gov/orgs/housing-and-community-development</p> <p>Section 8 overview https://www.mass.gov/service-details/section-8-housing-choice-voucher-program-hcvp</p> <p>General Section 8 information https://www.mass.gov/service-details/section-8-plans</p> <p>MA Section 8 Housing Choice Voucher– Centralized Waiting List* *DOES NOT INCLUDE EVERY COMMUNITY IN MA; RESEARCH LOCAL, REGIONAL NON -PROFITS FOR ADDITIONAL TOWNS/CITIES http://massnahro.org/S8_Home.php</p> <p>Westfield Housing Authority http://www.cityofwestfield.org/421/Westfield-Housing-Authority</p> <p>Project -based subsidized housing Information http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_i</p>	

				ndian_housing/programs/hcv/project	
19 MassHealth	Student Family	Students with disabilities	<ul style="list-style-type: none"> • A student is automatically eligible for MassHealth if he/she receives SSI payments based on his/her disability. • MassHealth offers various types of programs, so be sure to review all available options. • Even if you or your family already have health insurance, you may still be eligible, or you may be eligible for Premium Assistance. 	MassHealth's homepage http://www.mass.gov/eohhs/gov/departments/masshealth/	

Additional Important Potential Resources for Families

Student Age & Related Topic (not all are required; see each for details)	Key Person(s)	Target Population	Task(s) to be Completed/Pertinent Information	Key References	Done?
18 (can do younger if family so desires) Special Needs Trust	Family	Students with disabilities	<ul style="list-style-type: none"> • A special needs trust allows money to be set aside to provide for the future and/or care of a person with a disability. 	Special Needs trust FAQ's http://estate.findlaw.com/trusts/special-needs-trusts-faq-s.html Links & Resources Links & Resources - Special Needs Planning	
18 Adult Family/Foster Care	Family	Students with disabilities where indicated	<ul style="list-style-type: none"> • Adult Family/Foster Care allows family or non-family members to care for individuals with disabilities in their homes. • The individual with a disability must have MassHealth. • A person must apply to become a provider for the individual with a disability. • Providers cannot also be guardians of the individuals for whom they give care. 	General information on Adult Family/Foster Care http://www.mass.gov/eohhs/gov/library/provider-manual/adult-foster-care-manual.html (Various community agencies offer such services) Ma. Adult Foster Care Provider	

				List http://www.massafc.org/provider-list	
18 Personal Care Attendant (PCA) Services	Family	Students with disabilities where indicated	<ul style="list-style-type: none"> PCAs assist individuals with disabilities with personal care tasks in their homes. The individual with a disability must have MassHealth. 	Link to PCA Handbook http://www.mass.gov/eohhs/docs/masshealth/memlibrary/pca-consumer-handbook.pdf (Various community agencies offer such services) Stavros-Personal Care Attendant Services https://www.stavros.org/pca.html	
18 Supplemental Nutrition Assistance Program (SNAP) Food Stamps	Student Family	Students with disabilities	SNAP Food Stamps assists individuals with low incomes in paying for their food.	SNAP Food Assistance http://www.mass.gov/snap SNAP Benefits http://www.mass.gov/eohhs/consumer/basic-needs/food/snap/	
18 Fuel Assistance	Student Family	Students with disabilities	Fuel Assistance assists individuals with low incomes in paying for their home heating.	Fuel Assistance http://www.mass.gov/eohhs/gov/departments/dta/fuel-assistance.html	
18 Voter Registration	Student Family	Students with disabilities	Any individual ages 18 and above can register to vote.	MA Voter Registration information https://www.sec.state.ma.us/ovr/	

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